THE LLR Ledger

Spring 2010

You Can View Live Board Meetings From Home or Work

In an effort to deliver more transparent and accessible public meetings and records, LLR's professional and occupational board meetings can now be viewed live on LLR's Web site.

Shrinking budgets and demands on government to be more transparent, responsive, and efficient make it imperative that agencies implement innovative technologies cost-effectively.

"More than ever, government is expected to replace traditional formats for handling citizen interactions with high-speed, easily accessible Web-based formats," Director Adrienne Youmans said. "The ability to view live board meetings and have instant access to documents and meeting minutes

Visit LLR's Online Board Meeting Portal

empowers the citizens of South Carolina and is a more cost-effective approach to conducting business."

By live streaming media through LLR's Web site, the agency is able to deliver vital public information in an interactive, timely and instantly accessible format. Citizens can view related documents, minutes and agendas through one online portal. Also, past meetings are archived and can be viewed at citizens' convenience.

"This process creates a centralized portal for public records and webcasts, which sets a new standard for government transparency and accessibility," Youmans said.
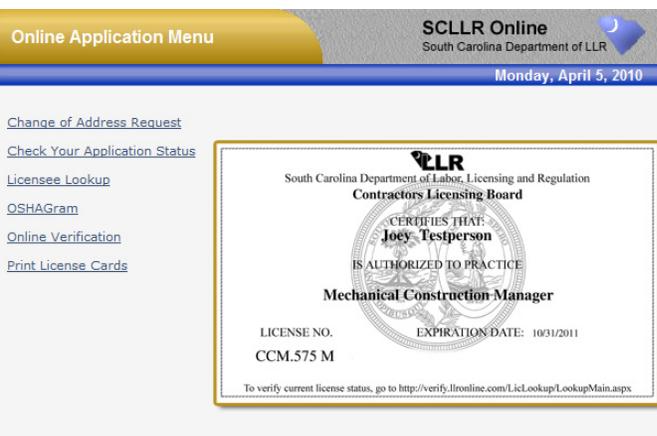
More effective public meeting procedures ensure that deliberations are conducted in a fair and open forum. Another benefit is that procedures are automated, which streamlines every part of the meeting process. This helps to reduce staff time and administrative costs required to prepare and orchestrate public meetings, from creating agendas and minutes, to administering procedures including motions and votes, and delivering public communication.

The public can view upcoming board meetings through LLR's Web site at: http://www.llronline.com/granicus.asp.

Wallet Cards are Available for LLR Licensees

The S.C. Department of Labor, Licensing and Regulation (LLR) has heard from many licensees that they would like a wallet card identifying them as licensed in their chosen occupation or profession, and we listened.

Licensees now have the capability through LLR's Web site to download and print a wallet card as a courtesy. The cards can be printed from your printer at your convenience, and you will need Adobe Reader installed on your PC to view and print the card. For best results, use card stock instead of copy paper to print a more durable card.

Instructions to Print Your Wallet Card

1. Go to https://verify.llronline.com.
2. Click on the "Print License Card" link on the left of the screen.
3. Login with your username and password or last five digits of SSN and last name/company name.
4. Click Login.
5. A list of all active licenses will appear on screen.
6. Click the PDF icon to the right for the license you want to print.
7. The wallet card will open in a new Adobe Reader window.
8. Print the wallet card.
9. Logout.

Moving?
Change Your Address

LLR's professional and occupational licensees can now make changes to their addresses through the Online Services section of the Division of Professional and Occupational Licensing's web page, which will immediately update LLR's database. Staff will receive an email advising that changes were made to a licensee's address.

It is very important that you notify the board if your address changes to ensure receipt of important mailings. If you do not have access to a computer, you may still send your address change to the appropriate board by e-mail, fax or regular mail.

All Employers Must Comply with S.C. Immigration Act by July 1, 2010

The "South Carolina Illegal Immigration Reform Act" that was signed into law by Governor Mark Sanford on June 4, 2008 will soon be applicable to all businesses in South Carolina regardless of the number of employees.

Compliance with this law began July 1, 2009, for private employers who employ 100 or more employees. For private employers who employ less than 100 employees, the compliance date is July 1, 2010.

Contact Immigrant Worker Compliance

The law requires all employers to verify the legal status of new employees and prohibits employment of any worker who is not legally in this country and authorized to work. The South Carolina Department of Labor, Licensing and Regulation's Office of Immigrant Worker Compliance is charged with investigating complaints and conducting random audits of private employers to assure compliance. Failure to comply can result in severe monetary penalties and revocation of an employer's right to operate their business.

During the first year, LLR investigators found that most large employers (more than 100 workers) were in compliance with the law. When violations were found they generally were because

- employers who were using E-Verify to verify their employees, did not do so within the five-day timeframe required by the law.
- employers who were using driver's licenses to verify employees, did so using a driver's license from a state not on the approved list.

For more information on the law, visit www.llronline.com/Immigration/.

FREE OSHA Training!

Trenching and Excavation, Fall Protection, Accident Investigation and Lock Out Tag Out

May 5: Trenching and Excavation
Scope: This program provides the attendees with basic hazard recognition, knowledge of the standard, protective systems, sloping of trenches and safe use of equipment around excavations.

May 6: Accident Investigation
Scope: This program covers accident investigation principles, how to investigate accidents, the purpose of the investigation, and what we should do with the information when the investigation is completed.

Lockout/Tagout
Scope: This program covers the requirements of the OSHA standard on lockout and tagout procedures. It includes hazards of unintended start-up of machines, release of stored energy and how a lockout/tagout program can help eliminate such hazards. Register Online!

Contact S. C. Occupational Safety and Health Administration (OSHA)

Fall Protection
Scope: This program covers a variety of fall protection issues, including recognition of fall hazards, protective measures, and the fall protection standard.

Let Our Customer Care Center Help You!

LLR's Customer Care Center was created as a resource for all licensees and other members of the public, so if you need assistance, please don't hesitate to call us at (803) 896-4300.

The CCC staff can assist you with questions regarding licensing requirements, status of applications, continuing education requirements and other licensing issues. The CCC also can assist you with general questions regarding agency programs, and it serves as a resource for LLR's internal customers.

Now Online!
South Carolina OSHAgram

South Carolina OSHAgram is now online and free of charge. OSHAgram provides employers and employees in South Carolina with instant access to important safety information.

We encourage you to check the Web site, www.scosha.llronline.com/Oshagram/ frequently for the same information you were getting in the printed newsletter and more.

If you have any comments or ideas about the type of information you would like access to, feel to email askosha@llr.sc.gov.

Renewal Dates at a Glance

2010 Renewal Dates

Accountancy (Accountant/Firm)	October 2010 – January 2011
Appraiser	May - June
Barber (Braiders)	May - June
Burglar/Fire	June – July (No online renewal)
Cemetery	October - December
Chiropractor	August - September
Contractor (General)	August - October (No online renewal)
Cosmetology (Salons, Booth Renters/Schools)	April - June
Dentistry (Dentist/Tech/Hygienist)	October - December
Engineer (Individual)	May - June
Environmental Certification	April – June (Annual)
Funeral (Director/Home)	April - June
Massage Therapy	May - June
Mfg. Housing (Dealer and Manuf.)	April – June(no online renewals)
Nursing (LPN/RN/APRN)	February - April
Opticianry (Apprentice)	August – September (Annual)
Optometry	August - September
Physical Therapy (Therapist/Therapist Assist.)	October - December
Real Estate (Brkr-prop mgr/BIC-PMIC/Salesman)	May - June
Residential Builders (Builders and Home Inspectors)	May - June
Residential Builders (Cert of Auth)	May – June (Annual)
Social Work	October - December

2011 Renewal Dates

Architects (Firms)	July - August
Architects (Individual)	May - June
Auctioneers (Auctioneer/Firm)	May - June
Barber (Shop/college)	May - June
Barber (Barber/Instructors)	May - June
Building Codes	May - June
Contractors (Mechanical) (Group 5)	August – October (no online renewals)
Cosmetology (Cosm., Esth, Nail Tech/Instructor)	January - March
Counselor	July - August
Dietetic	March – May
Engineer (Firm)	February - March
Environmental Certification	April – June (Annual)
Environmental Certification (Well Driller)	April - June
Forester	May - June
Geologist	May – June
Long Term Health Care	April - June
Mfg. Housing (Contractor and Installer)	April – June (no online renewals)
Medical (Physician)	May - June
Medical (Respiratory Care)	January - May
Medical (Physician Assistant)	September - December
Medical (Acupuncture)	July - September
Medical (Anesthesiology Assistant)	September - December
Occupational Therapy (Therapist/Assistant)	January - March
Opticianry (Optician/Contact Lens)	August - September
Opticianry (Apprentice)	August - September
Pharmacist	March - April
Pharmacy Tech	April – June
Pharmacy (Facility) (in-state)	April – June
Pharmacy (Facility) (out-of-state)	April – June (no online renewals)
Podiatry	October - December
Psychology	September - November
Residential Builder (Cert. of Auth.)	May – June (Annual)
Residential Builder (Specialty)	May - June
Speech/Audiology	January - March
Veterinary Examiners	January - March

For more information about upcoming renewals and board meetings visit, www.llronline.com/pol.asp.